Instructions for Downloading and Installing
Weatherization Assistant 8.2.7.8 and Associated User Manuals

<u>Downloading</u>

Selecting the wa8278.exe item from one of the download sites will prompt your Internet browser to display a download window. One of the options in this window will be to save the file. Choosing this option will present you with the standard Windows "Save As" window asking you where on your computer you wish to have the file saved. Choose an existing location (folder) on your computer in the "Save in" field or click on the "Create New Folder" button to create a new location into which to save the file, then double click on the folder to select it. You are encouraged to leave the "File name" as the default automatically entered in this field (i.e., wa8278.exe). Once executed to install the program (see **<u>Installation</u>** below), this file will not be needed for normal operation. However you would need the file if you ever needed to re-install the program. Thus, it should be saved to a safe location. After completion of the download, you may exit your browser or continue by downloading the PDF-formatted user's manuals.

The following manuals are also available at the same sites:

"National Energy Audit (NEAT) Users Manual (Version 7)" - *NEAT Users 7.pdf* - A PDF formatted version of the April 2001 NEAT User's Manual. This is still the only published version of NEAT users manual.

"National Energy Audit (NEAT) Users Manual (Version 8.2 Draft)" - *NEAT Users Draft 82.pdf* - A portion of the yet unpublished update to the older NEAT manual in PDF format applicable to Version 8.2 of the NEAT program.

"Manufactured Home Energy Audit (MHEA) Users Manual (Version 7)" - *MHEA Users.pdf* - A PDF formatted version of the August 2003 MHEA User's Manual. The changes made from Versions 7 to 8.2 in MHEA were few, allowing the previous version's user manual to still be relevant.

"The Weatherization Assistant Users Manual for Administrative Features (Version 8)" - *WA8Manual.pdf* - The main body of a manual describing only the new optional administrative features of the Weatherization Assistant Version 8. Most of these features lie outside of the NEAT and MHEA programs, allowing the programs to be used independent of the optional features. Detailed description of the NEAT and MHEA programs <u>is not</u> found in this manual.

Appendices to "The Weatherization Assistant Users Manual for Administrative Features (Version 8)" - *WA8Appendices.pdf* - The appendices for the above manual showing forms and reports related to the optional administrative features. This file is relatively large (46 MB) and requires a high speed Internet connection in order to download.

Selecting any of the above PDF files will either present you with the same download window as seen above in downloading the program itself or automatically open the file with the PDF software (if it is installed on your computer). If you are presented with the download window, it is your choice whether you download the manuals or not. You will not be able to view them unless you eventually install the PDF software on your computer. It is suggested that if you download the manuals, you place them in the same folder as you chose for the wa8278.exe file, thus creating a complete image of the installation CD.

If selecting the PDF files automatically opens the files with the PDF software (already installed on your computer), you may then use that software's "Save As" feature to save the files to a folder on your computer, likely the same folder where you saved the wa8278.exe file.

Installation

Installation from a physical CD or from a downloaded image of the CD follows the same procedure. You may either locate the wa8278.exe file in Windows Explorer or My Computer and double click on it or use the Start\Run option on your desktop to locate and initialize installation from the same file. Whichever process you use, follow the instructions given by the installation routine. Default installation essentially involves selecting "I Agree," "Next," or "OK" on each form presented to you.

We suggest you install the program in the default location, but the routine does allow you to select another location if you desire. If you do choose a location other than the default, make sure it is different than the location of any other existing major version (e.g. Version 7.4) of the Weatherization Assistant. This will insure that any building descriptions entered with the previous version will remain undisturbed. Upgrading from Version 8.2.7.6 to Version 8.2.7.8 is discussed in another document available at the download sites: *WA8278 Upgrade Instructions.pdf*.

The installation process will place a new icon on your desktop called "Weatherization Assistant 827," to distinguish it from icons of earlier major versions. To run Version 8.2 of the Weatherization Assistant, just double click on this new icon.

Geographic Information System Data

Use of the optional Geographic Information System (GIS) feature for mapping the location of clients' homes requires the download of additional files available only on the WAPTAC web site:

<div align="center">http://waptac.org/sp.asp?mc=techaids_audits</div>

Choose the link to the "Weatherization Assistant (Version 8.2.7.8). Follow the instructions given under the "Geographic Information System" link. Downloading the GIS files requires a high speed Internet connection.

WA8278 Installation Instructions.pdf